

MOST IMMEDIATE

F. No. Z-30026/01/2024-D
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
Central Drugs Standard Control Organization

FDA Bhavan, Kotla Road
Dated 11-09-2024

CIRCULAR

In connection with the visit of the NRA team to CDSCO (Hq.), FDA Bhawan, New Delhi, from September 16, 2024, to September 20, 2024, the following officers/ Officials of the Divisions are directed to report to work on **16.09.2024 (Monday)** and perform their routine duties as usual without fail.

1. All JDC(I)s
2. Sh A. K Pradhan, Advisor
3. Shri Arvind Kukrety, DDC(I)
4. Shri Aseem Sahu, DDC(I)
5. Shri Navneet Pratap Singh, DDC(I)
6. Vaccine Division - all officers along with contractual staff
7. QMS Division - all officers along with contractual staff
8. International Cell- all officers along with contractual staff
9. NRA Assessment Team- all officers along with contractual staff
10. Enforcement Cell- all officers along with contractual staff
11. Administration Division- all officers along with contractual staff

3. All Non-Gazetted and contractual staff are entitled to get compensatory leave of one day on any other working day, as per rule in lieu of attending office on **16.09.2024** on account of Gazetted holiday.

(Dileep Kumar Rajput)
Director (Admn.)

To

- a. All JDC(I)s
- b. Shri Arvind Kukrety, DDC(I)
- c. Shri Aseem Sahu, DDC(I)
- d. Shri Navneet Pratap Singh, DDC(I)

- e. All Officers/ Contractual staff of Vaccine Division, QMS Division, International Cell, NRA Assessment Team and Enforcement Cell
- f. All Officers/ Contractual Staff of Admin Division.

Copy to:-

- i. DCG (I) Sectt.
- ii. PA to Director (Admin)
- iii. PA to DDA (D)
- iv. Notice Board.